

Toastmasters July 1 Budget Forecast Worksheet

FOR YEAR: 20xx – 20xx

Amend numbers as necessary.

Opening Balance July 1			
REVENUES		JUL – DEC	JAN – JUN
Membership Dues <i>(Assume 75% Renewal Rate)</i>			
	Annual Renewals <i>(Estimate ~50% of Renewals)</i>		\$0.00
	Semi-Annual Renewals <i>(Estimate ~50% of Renewals + new mem)</i>		
	New Members <i>(Estimate 4 per Period, 6 mo)</i>		
EXPENSES		JUL – DEC	JAN – JUN
Toastmasters Renewal Fees			
	Renewing Members <i>(~\$60 per term each, add new members)</i>		
	New Members <i>(~\$100 each in sign-up term)</i>		
Ongoing Executive Budget Limits (See Eligible Purchases)			
	President		
	VP Education		
	VP Membership		
	VP PR		
	Treasurer		
	Sergeant-At-Arms		
	Secretary		
Proposed One-Time Purchases (Subject to Club Approval)			
	Equipment		
TOTAL REVENUES			
TOTAL EXPENSES			
OVERAGE OR UNDERAGE			
EXPECTED YEAR-END BALANCE			

SEE APPENDICES:

A: Exec Report Guide

B: Due Renewal Tracker

C: Member Reimbursement Tracker